

Summer / Fall 2017



720 E. Shady Lane Neenah, WI 54956 920-560-0001
www.valleyathletics.com

TENNIS PROFESSIONAL JOB POSTING

Valley Athletics is seeking an experienced tennis professional interested in working with both juniors and adults at all levels. Position is full-time with on and off court hours.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following.

On-court and Off-court Coaching

- Maintain an upbeat and energetic on-court teaching presence
- Use teaching methods appropriate for each developmental stage and age of participants
- Build a consistent private lesson business in addition to assigned group hours
- Instruct students on proper technique and strategies to improve their overall tennis game

Parent/Participant Communication & Relations

- Communicate with parents and maintain parent relations
- Project a professional, ethical and efficient image of the company to customers, employees and the public through high standards of business conduct and appearance
- Recruit new adult and junior players for the tennis program and actively promote Valley Athletics programs and special events

Customer Service

- Demonstrate a positive attitude and actions through a display of courtesy, service, cooperation, hospitality, sensitivity, and professionalism to both internal and external customers.

Requirements:

PTR or USPTA Certification preferred
NTRP rating of 4.5 or higher
Proficient in Microsoft Word and Excel
Thorough knowledge of the game of tennis
Exceptional customer service skills, friendly, outgoing, positive attitude
Ability to build positive relationships with customers and team members
Previous experience coaching juniors and/or adults, beginner to advanced levels
Must have evening and weekend availability

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